

**Minutes of HDDC Annual General Meeting,**

**Monday 2<sup>nd</sup> February 2017**

**Present:** Andrew Glen (Chair), Catherine Dale, (Treasurer), Lesley Wilson, Jane Beasley, Sam Bradley, Kerry Borchardt, Jane Beasley, Ian Keighley, Alison Pearce.

**Apologies:** Claire Ball (Welfare Officer), Jeanette Packwood, Christine Bowsher,

**1. Approve Minutes from previous AGM:**

Minutes accepted as accurate reflection of 2016 AGM.

**2. Chairman Report: AG**

Andrew Glen delivered Chairman's Report of previous 12 months. Report attached as **Appendix 1** accepted by all.

**3. Coaches Report: IK**

Ian delivered the coaching report for the previous 12 months. The full coaching Report is in **Appendix 2**.

**3. Treasurer's Report:**

Catherine Dale delivered the Treasurer's Report for 2016, which is attached in **Appendix 3**

Fundraising ideas were suggested for the coming year: M&S Bag Pack/Co-op/Police/Friends Provident. Alison to explore co-op charities option. Ian asked whether we could access sponsorship from parents

**4. Membership Report**

Kerry has now taken over Emma having met with her and held a handover meeting. She has now received swimming form from Claire Ball and has agreed to amend the form to include all medical information etc. Membership requests for this year have now been sent out.

**5. Approve Revised Constitution**

Suggested changes to the constitution were circulated prior to the AGM to reflect all club assets would pass to HBC if the club folded for any reason. The amendment was agreed by all present.

**6. Nomination and Election of Club Officers**

The following committee members were proposed and elected for the Harrogate District Diving Club Committee for 2017

- Club Chair: Andrew Glen

- Treasurer: Catherine Dale
- Club Secretary: Lesley Wilson
- Membership Secretary: Kerry Borchardt
- Child Welfare Officer: Claire Ball

10. A.O.B:

Catherine suggested that we increase coaches contribution to the cost of away trips to £25 per diver and a mileage rate of 40p per mile. This was agreed by all present.

## Appendix 1

### Chairman's Report 2<sup>nd</sup> February 2017

#### Summary

Since last year's AGM Harrogate & District Diving Club (The Club) has made significant progress on a number of fronts

Whilst the Club remains relatively small in respect of members (approx. 55) and dependent on a small number of volunteers, it is financially robust and its athletes competed with success in 2016. The Club has improved its governance in respect of its constitution and financial controls and is working on improving its welfare procedures and documentation in line with ASA requirements.

#### Constitution

At the AGM which occurred in February 2016 a new, ASA approved, constitution was adopted by the Club bringing it in line with the ASA requirements. A new banking facility was put in place which enables the Club to use internet banking. At the same time the number of signatories on the bank account was amended to the Finance Officer, Club Secretary and Chairman.

#### Committee & Volunteers

The Club is only able to function and support the divers and coaches who are its members because of the tremendous work of the volunteers and Committee Members who give of their time, talent and energy. I should like to take this opportunity to express my thanks to them for all their help and support over the last year. During that time the membership of the Committee has changed as people have left and new members have joined. We were all sad to see Emma Baker step down from her role as Membership Secretary but equally pleased to welcome Kerry Borchardt who has stepped into the role vacated by Emma. Similarly it was a shame to say goodbye to our former Treasurer Warwick Dale who has been replaced by his wife Catherine. We've also welcomed Claire Ball who has joined us on an interim basis as Welfare Officer and who is leading us through the updating of the appropriate policies and procedures.

The Committee is currently comprised of:

- Lesley Wilson, Club Secretary
- Catherine Dale, Finance Officer & Competition Secretary
- Jane Beasley, Training & Competition Kit
- Kerry Borchardt, Membership Secretary & Communications
- Samantha Bradley, Social Secretary
- Claire Call, Welfare Officer

#### Diving

The Rio Olympics were one of the highlights of the last year with Jack Laugher and Chris Mears winning Gold medals in the 3m synchro, Jack winning a silver in the individual 3m event and Oliver Dingley making the final. The media interest which their success generated was positive for diving in general and Jack and Oliver's links to HDDC and the Hydro generated significant regional and local media interest. This in turn translated into an increase in interest in

diving with the Council running a significant number of taster sessions and the Club's Hydro Novices Competition in September being the most successful for years.

### **Social**

The Club held another BBQ last summer which was well attended by athletes, coaches and parents. The other major social event in the calendar is the Club Awards evening which this year will be held at Harrogate Cricket Club on 3<sup>rd</sup> February 2017. For 2017 the Club has funded an award for each squad so more athletes will receive recognition which is a positive step forward. We will also be introducing a new award in memory of Fiona Spalding and this award will recognise the contribution of a parent or guardian.

### **Finances**

Financially the Club is on a sound footing, it generated a surplus of £3,184 in 2016 albeit that £2,500 was a one off grant. The Club has reserves in the bank of approximately £13,000. Income is relatively stable as it's based on membership fees and revenue from the Hydro Novices Competition. Overtime the Club has built reserves which it has used to purchase and donate training equipment to the diving programme, last year this included the purchase of an air track. The reserves are such that the Club has been able to set out a larger ambition which involves the creation of a diving for the disabled programme which we believe will be the first of its kind in this country. Key to the delivery of that programme would be the purchase of another removable 1m springboard at an estimated cost of £18,000. The Club and Head Coach are actively working towards the creation of a programme and we have already received the offer of a grant from HBC of £2,000 and believe that Sport England may provide funding for half the balance provided the Club matches their grant. One of the provisos of the grant from Sport England is that we amend the Club's constitution to reflect the fact that in the event that the Club ceased operating any assets would transfer to Harrogate Borough Council rather than to its members. An appropriate amendment will be tabled at February 2017 AGM.

Andrew Glen

Chairman

Harrogate and District Diving Club

31<sup>st</sup> January 2017

## Appendix 2 Coaches' Report 2016 /17

### 2016 Overview

2016 has been a mixed year for the diving development programme, we have had numerous success during the year, but have also faced some challenges along the way. With the hard work of the coaching team and the support of Harrogate Borough Council and Harrogate District Diving Club we have managed to grow and develop the programme despite the challenges we have faced.

### 2016 Competitive Highlights

#### Novice Skills Events

Event	No. Top 10 Finished	No. Bronze Medals	No. Silver Medals	No. Gold Medals
ShIPLEY Novices	4	1	0	0
NER Skills	5	1	0	0
National Skills Finals	2	0	0	0
Hydro Novices	4	0	2	1
White Rose Novices	4	0	0	0
Santa Skills	6	0	1	2
Tynemouth Trophy*	<i>*Results were not published, however the team won multiple medals at the event and finished 2<sup>nd</sup> in the Team point</i>			

#### Age Group/Elite Events

Event	No. Top 10 Finished	No. Bronze Medals	No. Silver Medals	No. Gold Medals
NER Age Groups	18	0	1	3
Gstar Championships	7	0	0	0
National Age Groups	5	0	1	2
Southampton Invitational	9	0	1	0

#### 2016 Talent Games

4 divers attending the national event used for selection to the England Talent Programme.

2 divers finished in the Top Ten in their events, and Oscar Groundwater finished 3<sup>rd</sup> in the Dryland event. As a result of his performance Oscar has been invited to attend one of the England Talent Programme training camps in 2017 as a guest for them to assess his progress.

### HBC Diving Development Programme

The summer saw some fantastic results for diving in Rio with ex-Harrogate divers Jack Laugher and Oliver Dingley competing, both having brilliant performances including Jack winning the men's 3m sychro event with partner Chris Mears, and winning silver in the individual 3m event, thus becoming Britain's most successful Olympic diver in history.

Following this success HBC ran a promotional campaign about the diving programme with Stray FM that led to a large increase in the interest for the learn to dive programme. Over the summer we delivered taster lessons to over 80 children and have since seen an increase of around 30-35% in the learn to dive programme with almost all lessons being full and having a substantial waiting lists. This will help to keep the programme income levels up and also act as a good base to feed into the competitive diving training programme and hopefully lead to increasing HDDC membership over the coming years.

## **Coaching**

The main challenge for the diving programme during the past year has been coaching staff, due to various circumstances some key members of the coaching team are no longer coaching with us and as a result this has put a strain programme in trying to grow the scheme and develop to the level we would like as it has meant we have been limited in what new groups can be added to the scheme along with the numbers to grow.

Having said this in April 2016 with assistance from Dan Ramm at the ASA we managed to host a level 1 coaching course in Harrogate for the first time in over 6 years. This allowed us to get 3 candidates through their qualification and into coaching. Although this had help with the staffing unfortunately due to their other commitments (School, College, other work) they haven't been able to commit to coaching as many hours as we would like initially, but as their experience grows we are hoping they will develop into integral members of the coaching team allowing us to push the diving programme forward in the future.

## 2017

We are hoping that in 2017 we can continue to develop and grow the numbers in the learn to dive scheme and as a result create a larger number of divers progressing through into the competitive squad programme.

Starting from March there will be some changes being made to the learn to dive scheme as the ASA have launched a new award scheme that we will be delivering. Link with this we have developed a more standardised entry pathway into diving squad.

In addition we will be linking with HDSC disability swimming project on 25<sup>th</sup> March where we will be running a taster session for disability athletes to help launch a disability diving group.

Unfortunately due to our current staffing levels we have been forced to put a hold on running the primary schools talent ID programme. We hope to be able to run this later in the year.

In addition to coaching we are aiming to try and make link with people from supporting areas to assist with increasing the knowledge and performance of our athletes. We currently are inking with Dan a strength and conditioning coach who is working with some of the squad divers during their dryland training sessions on Sundays and we are looking at developing links to work with a sports psychologist and nutritionist to provide some education for both the diver and parents.

## Appendix 3 – Treasurer’s Report

### HDDC – 2017 AGM – Treasurer’s Report

#### Summary of accounts:

Opening Balance 23 Dec 2015	£9,493.68	
Closing Balance 23 Dec 2016	£12,625.03	
Net transactions		£3,131.35

#### Net transactions during the year can be broken down as follows:

Hydro Novices	£1,363	
Membership	£487	
Fundraising	£78	Awards night, EasyFundraising
Kit	£1,002	Stock retained
Club contributions	-£537	Coach & chaperone trip costs
Various expenses	-£171	BBQ, admin, coach kit, website etc
Equipment purchase	-£1,572	Conditioning kit, wall bars, airtrack
Start Diving funding award	£2,500	from ASA

**Catherine Dale**

Treasurer

